



# Swavesey Parish Council

## THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

DATE: Monday 23<sup>rd</sup> February 2015      TIME: 7.30pm      VENUE: The Memorial Hall, High Street

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 17<sup>th</sup> February 2015

COUNCILLORS: 11      QUORUM: 4

## AGENDA

- 14-15/02-1 To receive and approve apologies for absence**
- 14-15/02-2 To receive declarations of interest & requests for dispensations**
- 2.1 To receive declarations of interest from councillors on items on the agenda
  - 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
  - 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 2.4 To grant any requests for dispensation as appropriate
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- 14-15/02-3 Public Participation/Forum – 10 minutes**
- To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- Following this members of the public are not permitted to take part in the discussion.
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- 14-15/02-4 To sign & approve the Minutes of the Full Council meeting dated 26<sup>th</sup> January and 12<sup>th</sup> February 2015** To note
- 4.1 To note matters arising from the Minutes
  - 4.2 Clerk's report on administration matters during the month
- 14-15/02-5 County Council Business**
- 5.1 **Highways** Comment
    - (i) To update on and notify of Highway maintenance items
    - (ii) Riparian ditch responsibilities – Priory Ave-Gibraltar Lane - update
  - 5.2 **Correspondence for information and items for County Councillor** Information  
To note
- 14-15/02-6 District Council Business**
- 6.1 **Correspondence for information and items for District Councillor** Information
    - (i) Cabinet and Parish Councils Liaison Meeting. Weds 11<sup>th</sup> March, 6.30pm **Attendance**
- 14-15/02-7 NHW and Police Business** Information
- (i) To receive Crime & NHW Report
  - (ii) To report on Traffic Monitoring and Speedwatch Group
  - (iii) To report on parking problems, Middlewatch, Priory Ave
  - (iv) Histon Sector Panel Meeting – 25<sup>th</sup> February, Cottenham Village College
- 14-15/02-8 Village Maintenance Matters** Information
- To receive monthly report from the Village Handyman

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**Swavesey Parish Council Chairman – Mr Martin Johnston**

Clerk to the Parish Council: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ  
Tel: 01954 202982      Email: [clerk@swavesey.org.uk](mailto:clerk@swavesey.org.uk)      Website: [www.swavesey.org.uk](http://www.swavesey.org.uk)

<b>14-15/02-9</b>	<b>Recreation and Public Open Space Matters</b>	
<b>9.1</b>	<b>Trees</b>	
(i)	Market Street Green – to approve cost of general maintenance work	<b>To approve</b>
(ii)	Recreation Green – monitoring of Horse Chestnut Tree	To note
<b>9.2</b>	<b>Recreation Green</b>	
(i)	To approve action taken re rats in ditch and hedge alongside Greenside Close	<b>To approve</b>
(ii)	To report on discussions regarding drainage work to football pitches	To note
<b>9.3</b>	<b>Moat Way Play Area</b>	
	To report on opening of new children’s play area and to discuss phase 2 of the project – maintenance work to surrounding landscaping	Discussion
<b>14-15/02-10</b>	<b>Drainage</b>	
(i)	To report on meeting with Environment Agency and SCDC on 12 <sup>th</sup> February	Discussion
(ii)	To note letter sent to SCDC following 12 <sup>th</sup> Feb meeting, for Northstowe Technical Liaison Group meeting 23 <sup>rd</sup> March	
(iii)	SCDC Northstowe NJDCC meeting 25 <sup>th</sup> March – to decide Parish Cllr attendance and/or statement at the meeting with regard to drainage issues relating to Phase 2 planning application	<b>Attendance</b>
(iv)	To approve updated article for Meridian Magazine, reporting above meetings	
(iiv)	Earith Drawmark review Stakeholder event, Mon 16 <sup>th</sup> March, Brampton	<b>Attendance</b>
<b>14-15/02-11</b>	<b>Emergency Plan</b>	
	To report on and review the re-launch of the village Emergency Plan	Information
<b>14-15/02-12</b>	<b>Annual Parish Meeting</b> - To approve agenda items	<b>To approve</b>
	To include presentation of options for Market St improvements	
<b>14-15/02-13</b>	<b>Planning</b>	
<b>13.1</b>	<b>To consider correspondence received</b>	Information
(i)	LDF –Local Plan Hearing Update	
<b>13.2</b>	<b>A14 Cambridge to Huntingdon Improvement Scheme</b>	Comment
(i)	Development Consent Order consultation – representations by 12 <sup>th</sup> March	
(ii)	Parish & Community presentation, Bar Hill, Weds 4 <sup>th</sup> March	Attendance
<b>13.4</b>	<b>Permissions, Refusals, Appeals</b>	To note
<b>14-15/02-14</b>	<b>Finance</b>	
<b>14.1</b>	<b>To approve payment of outstanding accounts</b>	<b>To approve</b>
<b>14.2</b>	<b>Notice of receipts received</b>	To note
<b>14-15/02-15</b>	<b>General Correspondence</b>	Information
(i)	Market Street parking	
(ii)	Pathfinder March, Sat 20 <sup>th</sup> June 2015	
(iii)	Over Day Centre – invitation to launch of new minibus, Sat 14 <sup>th</sup> March	
(iv)	Village College – New build & community facilities event Tues 3 <sup>rd</sup> March, 5pm	
(v)	Newsletters and magazines	
<b>14-15/02-16</b>	<b>Items for information and next meeting agenda</b>	
	26 <sup>th</sup> March, 6.30pm – Full Council Extra-ordinary Meeting – 37 Market Street	

*Items for Full Council meeting to be received by the Clerk at least 7 days prior to the meeting date for inclusion on the Agenda*

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