



Swavesey Parish Council

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

DATE: Monday 23rd March 2015 TIME: 7.30pm VENUE: The Memorial Hall, High Street

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 17th March 2015

COUNCILLORS: 11 QUORUM: 4

AGENDA

14-15/03-1 To receive and approve apologies for absence

14-15/03-2 To receive declarations of interest & requests for dispensations

- 2.1 To receive declarations of interest from councillors on items on the agenda
- 2.2 For declarations received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
- 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 2.4 To grant any requests for dispensation as appropriate

14-15/03-3 Public Participation/Forum – 10 minutes

To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

Following this members of the public are not permitted to take part in the discussion.

14-15/03-4 To sign & approve the Minutes of the Full Council meeting dated 23rd February and Planning Meeting dated 12th March 2015

To note

- 4.1 **Matters to Report from the previous Minutes**
- 4.2 **Clerk's Report**

14-15/03-5 Recreation Green

To discuss with Spartans Football Club, drainage issues and how the Club and Parish Council can work together to carry out drainage work to the green to improve it for both football and community use

14-15/03-6 County Council Business

6.1 Highways Issues and Updates

- (i) **Taylors Lane** - To discuss correspondence with regard to problems arising from double yellow lines in Taylors Lane

Comment

6.2 Correspondence for information and items for County Councillor

- (i) Guided Busway drop off site – update on change of use to parking
- (ii) Tree works in Gibraltar Lane – notice of tree felling
- (iii) Additional busway services, including Trumpington P&R to Camb Rail Station

Information

To note

14-15/03-7 District Council Business

7.1 To report from SCDC Cabinet/Parish Liaison meeting, 11th March

To note

7.2 Cycle barriers, Thistle Green-High St – request to remove one set of barriers

Decision

7.3 Correspondence for information and items for District Councillor

Information

Swavesey Parish Council Chairman – Mr Martin Johnston

Clerk to the Parish Council: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ

Tel: 01954 202982 Email: clerk@swavesey.org.uk Website: www.swavesey.org.uk

14-15/03-8	NHW and Police Business	
	(i) To receive Crime & NHW Report and report from Panel Meeting of 25 Feb	Information
14-15/03-9	Village Matters	
9.1	To receive monthly report from the Village Handyman and report on general maintenance items	Information
	(i) Rats and litter – recreation green	
9.2	Market Street	Discussion
	(i) To review responses to parking questionnaires completed during March	
	(ii) To review draft parking options and presentation for Annual Parish Meeting	
14-15/03-10	Drainage Matters	Discussion
10.1	Northstowe	
	(i) To report on Northstowe Technical Liaison Meeting held 23 rd Feb	
	(ii) To confirm attendance at Northstowe NJDCC meeting at SCDC re Phase 2 Planning Application, 25 th March and statement to be read out	
10.2	Mare Fen drain To report on Drainage Channel maintenance demonstrations	
10.3	Earith Drawmark Review , Stakeholder event (16 th March) – Cllrs to report	
14-15/03-11	Website/Facebook/Twitter	
	To consider use of Facebook and Twitter and how to proceed	Discussion
14-15/03-12	Emergency Plan	To approve
	To review draft plan and discuss presentation for Annual Parish Meeting	
14-15/03-13	Planning	
13.1	To receive correspondence and reports on meetings attended	Information
	(i) Parish Planning Training – Weds 25 th March – confirmation of attendance	
	(ii) A14 presentation – to report on any issues highlighted	
	(iii) Potential exception site affordable housing, Taylors Lane	
	(iv) 37 Market St – format for meeting on 26 th March	
	(v) 20 Moat Way – reply from Planning Officer	
	(vi) Listed Building works – High St and Market St – reply from SCDC Conservation	
13.2	Permissions, Refusals, Appeals, Enforcement	To note
14-15/03-14	Finance	
14.1	To approve payment of outstanding accounts (circulated to Councillors)	To approve
14.2	Notice of receipts received	To note
14.3	Financial Regulations – To approve updated document	To approve
14.4	S106 Agreement receipts – update	To note
14.5	To note receive of Annual Return and external audit request	To note
14.6	To consider requests for funding support: Helimedix – Magpas	Decision
14.7	To note receipt of Automatic Enrolment information for Pensions	To note
14-15/03-15	General Correspondence	
	(i) Correspondence re tree works on Market St Green	
	(ii) Letter from Mr A Lansley MP	
	(iii) Scout community badge presentation	
	(iv) Adopt A Kiosk programme – BT red telephone kiosks	
	(v) Newsletters and magazines	
14-15/03-16	Items for information and next meeting agenda	