



# Swavesey Parish Council

## THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

DATE: Monday 26<sup>th</sup> October 2015      TIME: 7.30pm      VENUE: The Memorial Hall, High Street

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 20<sup>th</sup> October 2015

COUNCILLORS: 11      QUORUM: 4

## AGENDA

- 15-16/10-1 To receive and approve apologies for absence**
- 15-16/10-2 To receive declarations of interest & requests for dispensations**
- 2.1** To receive declarations of interest from councillors on items on the agenda
  - 2.2** For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
  - 2.3** To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 2.4** To grant any requests for dispensation as appropriate
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- 15-16/10-3 Public Participation/Forum – 10 minutes**
- To allow members of the public to raise comments on items for future agendas or items on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- Following this members of the public are not permitted to take part in the discussion.
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- 15-16/10-4 To sign & approve the Minutes of the Full Council meeting of 28<sup>th</sup> September 2015**
- 4.1 Matters to Report from the previous Minutes** To note
  - 4.2 Clerk's Report – To note**
- 15-16/10-5 County Council Business**
- 5.1 Highway maintenance – issues and updates** Information
    - (i) To update and report on maintenance items
    - (ii) Access Protection Markings – Middlewatch, High St, School Lane
  - 5.2 Correspondence for information and items for County Councillor** Information
    - (i) Community Gritting Scheme – Parish volunteers
    - (ii) Notice of Budget Consultation for 2016-17 – open until 8<sup>th</sup> Nov
    - (iii) Winter Health Information packs for vulnerable people
- 15-16/10-6 District Council Business**
- 6.1 Parish Planning Workshop-scheme of delegation changes – 14<sup>th</sup> Oct – Cllrs to report on attendance. Response to consultation to be considered.** Discussion  
Comment
  - 6.2 Correspondence for information and items for District Councillor**
    - (i) Accounts Report for year ending 31<sup>st</sup> March 2015
    - (ii) Duty of Care – Controlled Waste Transfer Note – Trade waste bin located at St Andrew's Church car park provided by the Parish Council Signature
    - (iii) September e-Bulletin Information
    - (iv) Gambling Act 2005 Review – consultation closes 12<sup>th</sup> November Comment

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**Swavesey Parish Council Chairman – Mr Martin Johnston**

Clerk to the Parish Council: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ  
Tel: 01954 202982      Email: [clerk@swavesey.org.uk](mailto:clerk@swavesey.org.uk)      Website: [www.swavesey.org.uk](http://www.swavesey.org.uk)

<b>15-16/10-7</b>	<b>NHW and Police Business</b>	
	(i) To report on Police and NHW items	Information
	(ii) To report on Neighbourhood Panel meeting 20/10/15, Swavesey Village College	Discussion
	(iii) To report on Modern Day Slavery Summit 17/10/15	
<b>15-16/10-8</b>	<b>Village Matters</b>	
	<b>8.1 To receive Village Handyman's monthly report</b>	Information
	<b>8.2 Recreation Green</b>	
	(i) Drainage project - to update on project completion	Information
	(ii) Primary School PTA Fireworks Night – request to use Recreation Green	<b>Decision</b>
	<b>8.3 John Thurston Fairs</b> – request to visit Swavesey in October 2016	<b>Decision</b>
	<b>8.4 Public Open Space Area Updates</b>	Information
	(i) Moat Way – to confirm costs for landscape maintenance work	
	(ii) Carters Way-Priory Avenue – project update	
	<b>8.5 Pond Maintenance</b> – To report on any items arising from recent maintenance	Information
<b>15-16/10-9</b>	<b>Drainage</b>	
	(i) To report on meeting with Environment Agency re riverbank maintenance	Information
	(ii) To report on outstanding issues including Mare Fen Drain work, Covell's Drain embankment work, Turnbridge Drain maintenance.	/Discussion
<b>15-16/10-10</b>	<b>Planning</b>	
	<b>10.1 To consider correspondence received</b>	Information
	(i) A14 Parish Update meeting – Cllrs to report on attendance	
	(ii) Northstowe Community Forum – 7 <sup>th</sup> October – verbal report if attended	
	(iii) Northstowe - Notice of B1050 closure/diversions during November	
	<b>10.2 Affordable Housing Development, Fen Drayton Road</b>	<b>Signature</b>
	To sign the final Deed of Covenant relating to ditch clearance work	
	<b>10.3 To consider planning applications received</b>	Comment
	<b>10.4 Enforcement, Permissions, Refusals, Appeals</b>	
	(i) Ref: S/1660/15/FL – 32 Boxworth End. Permission granted for new dwelling.	
	(ii) Appeal – notice of appeal re refusal of permission for Hackers Fruit Farm & Garden Centre, Dry Drayton.	
<b>15-16/10-11</b>	<b>Finance</b>	
	<b>11.1 To approve payment of outstanding accounts (circulated to Councillors)</b>	<b>To approve</b>
	<b>11.2 Notice of receipts received</b>	To note
	<b>11.3 Parish Precept and Estimated Tax Base</b> - To consider and respond to initial notice of tax base for 2016-17 in relation to Precept setting.	
<b>Motion to exclude Public and Press: Under Public Bodies (Admission to Meetings) Act 1960, the meeting will be closed to the public and press in order to discuss the following agenda item, which is considered to be confidential due to the content of the discussion.</b>		
<b>15-16/10-12</b>	<b>Personnel</b>	<b>Discussion /Decision</b>
	<b>12.1</b> Clerk's Annual Appraisal and Review of Contract Working Hours	
	<b>12.2</b> Salary Review 2016-17: Clerk, Handyman	
<b>Meeting re-opened to the public and press</b>		
<b>15-16/10-13</b>	<b>General Correspondence</b>	
	(i) Newsletters and magazines	
<b>15-16/10-14</b>	<b>Items for information and next meeting agenda</b>	