



# Swavesey Parish Council

## THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

DATE: Monday 28<sup>th</sup> September 2015    TIME: 7.30pm    VENUE: The Memorial Hall, High Street

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 22<sup>nd</sup> September 2015

COUNCILLORS: 11    QUORUM: 4

## AGENDA

**15-16/08-1    To receive and approve apologies for absence**

**15-16/08-2    To receive declarations of interest & requests for dispensations**

- 2.1 To receive declarations of interest from councillors on items on the agenda
- 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
- 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 2.4 To grant any requests for dispensation as appropriate

---

**15-16/08-3    Public Participation/Forum – 10 minutes**

To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

Following this members of the public are not permitted to take part in the discussion.

---

**15-16/08-4    To sign & approve the Minutes of the Full Council meeting of 24<sup>th</sup> August 2015**

- 4.1 **Matters to Report from the previous Minutes**
- 4.2 **Clerk's Report – To note**

To note

**15-16/09-5    Festival 2016** - An update to Council from the Festival Committee on event plans

**Motion to exclude Public and Press: Under Public Bodies (Admission to Meetings) Act 1960, the meeting will be closed to the public and press in order to discuss the following agenda item, which is considered to be confidential due to the content of the discussion**

**15-16/09-6    Post Office**

To update on discussions re proposed re-location of Swavesey branch

**Meeting re-opened to the public and press**

**15-16/08-7    County Council Business**

**7.1    Highway maintenance – issues and updates**

Information

- (i) To hear report on Highways Office Open Day (WW)
- (ii) To update and report on maintenance items

**7.2    Correspondence for information and items for County Councillor**

Information

**15-16/08-8    District Council Business**

**8.1    Correspondence for information and items for District Councillor**

Information

Proposed changes to the Local Elections system – thoughts on SCDC ward re-arrangements from Over Parish Council

---

**Swavesey Parish Council Chairman – Mr Martin Johnston**

Clerk to the Parish Council: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ  
Tel: 01954 202982    Email: [clerk@swavesey.org.uk](mailto:clerk@swavesey.org.uk)    Website: [www.swavesey.org.uk](http://www.swavesey.org.uk)

<b>15-16/08-9</b>	<b>NHW and Police Business</b>	
	(i) To report on Police and NHW items	Information
	(ii) Neighbourhood Panel meeting 20/10/15, Swavesey Village College – request for issues or concerns to be raised.	Discussion
	(iii) To report on SLCC meeting 11/09/15 re Parking and Office of the Police & Crime Commissioner	
<b>15-16/08-10</b>	<b>Village Matters</b>	
<b>10.1</b>	<b>To receive monthly report from the Village Handyman and report on general maintenance items</b>	Information /approvals
	(i) Request to replace missing/broken wooden posts along Middlewatch verge	
	(ii) Request to clear overgrown vegetation in areas around Moat Way	
<b>10.2</b>	<b>Recreation Green – Drainage project</b> To update on project.	Information
<b>10.3</b>	<b>Public Open Space Area Updates</b>	Information
	(i) Moat Way	
	(ii) Carters Way-Priory Avenue	
<b>10.4</b>	<b>Pond Maintenance</b> – Annual pond clearing Sat 10 <sup>th</sup> Oct. To approve purchase of paint for post/rail around pond.	To approve
<b>15-16/08-11</b>	<b>Circus Tyanna – request to visit Swavesey Recreation Green during 2016</b>	
<b>15-16/08-12</b>	<b>Drainage</b>	
	To report on outstanding issues including Riverbank Maintenance, Mare Fen Drain work, Covell’s Drain embankment work, Turnbridge Drain maintenance.	Information
<b>15-16/08-13</b>	<b>Planning</b>	
<b>13.1</b>	<b>To consider correspondence received</b>	Information
	(i) Ref: S/1660/15/FL – <b>32 Boxworth End</b> , Mr B Dye. Dwelling house. Amended for information only. Reduction in height of 0.5m.	
	(ii) Local Plan Examination – Inspectors response	
<b>13.2</b>	<b>Fen Drayton Road Affordable Housing Development</b>	Decision
	To review and approve Deed of Covenant for ditch clearing works	
<b>13.3</b>	<b>To consider planning applications received</b>	Comment
	(i) Ref: S/2088/15/FL – <b>Ryders Farm 35 Middlewatch</b> , Mr A Hartwig. Use of residential annexe as a dwellinghouse.	
	(ii) Ref: S/2154/15/FL – <b>Buckingway Business Park</b> , Mr & Mrs Tedstone. Retention of container for use as a catering facility (as approved S/2072/12/F)	
<b>13.4</b>	<b>Enforcement, Permissions, Refusals, Appeals</b>	
<b>15-16/08-14</b>	<b>Finance</b>	
<b>14.1</b>	<b>To approve payment of outstanding accounts (circulated to Councillors)</b>	To approve
<b>14.2</b>	<b>Notice of receipts received</b>	To note
<b>14.3</b>	<b>To consider grant application from the Trustees to the Memorial Hall</b>	Decision
<b>15-16/08-15</b>	<b>General Correspondence</b>	
	(i) Newsletters and magazines	
<b>15-16/08-16</b>	<b>Items for information and next meeting agenda</b>	

---

**Swavesey Parish Council Chairman – Mr Martin Johnston**

Clerk to the Parish Council: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ  
Tel: 01954 202982 Email: [clerk@swavesey.org.uk](mailto:clerk@swavesey.org.uk) Website: [www.swavesey.org.uk](http://www.swavesey.org.uk)