

Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 21st April 2015

Purpose: To highlight matters on agenda and update Council on issues arising since last meeting. Issues requiring particular ratification or note **in bold**.

4.1 To update on Matters Arising and Actions from last meeting:

- Re Taylors Lane. Awaiting reply from CCC Highways re comments and budget costs on possibly removing a section of grass verge to provide parking spaces and widen the narrow section of Taylors Lane. I have responded to Mr Oakman re using the RSPB road and Hale Rd instead of Taylors Lane. RSPB road is not adopted highway, it is a bridleway and permission Nature Reserve access road. The top end of Hale Rd is only a footpath, byway does not extend up to the RSPB road, it is therefore not an option for vehicle use.

5 Post Office – Proposed move from Market St to Middlewatch

- Post Office consultation open until 21st May. Parish Council to consider its response at PC meeting of 27th April. Correspondence copied to the PC from local residents circulated to Cllrs prior to the meeting. Annual Parish Meeting attracted a significant number of residents who were all opposed to the proposal to move the Post Office to Middlewatch. Following a request to the Post Office, the Public Affairs Manager has agreed to attend a **meeting here on Weds 13th May, 7pm in the Memorial Hall. This will be a Public Meeting** chaired by the PC Chairman. Parish Council may now wish to defer its final response until after this meeting. The Council AGM will be held on Mon 18th May and the Agenda can include PC comments to the PO consultation.

6 County Council Business

- Highways issues and updates:
 - Pine Grove Park – request from residents for a footpath from the Park entrance to the bus stop – for discussion. Request made to CCC Highways, awaiting a reply.
 - Black Horse Lane – surface water drainage is still an issue. Awaiting a reply from CCC Highways as to how they are going to resolve this.
 - Streetlighting – residents are asking when the works in the High St will be completed. Balfour Beatty have been contacted but still cannot give us a date for completion of works. Although High St works have now been filled in, lights are still not working.
- Correspondence:
 - Guided Busway parking charges delayed until 14th May.

7 District Council Business

- **Affordable Housing** Fen Drayton Rd– Request received to lay drainage pipes under the Open Space land belonging to the Parish Council. The Clerk to update at the meeting with regard to S104 Agreement, appointment of Solicitors, costs, Easement and compensation.
- Recent Local Government Announcement re **Right-to-Buy** also included examples where local councils have been able to provide affordable housing without right-to-buy. PC had been informed by SCDC Housing Portfolio Holder that this was not possible with the Fen Drayton Rd site. For further discussion and to consider response to SCDC.
- **Northstowe** – Cllrs to report on NJDCC meeting of 25th March. To report on correspondence sent since the meeting to SCDC re the EA report presented.
- Correspondence
 - Parish E-bulletin – to note

8 NHW and Police Business

- NHW report circulated by NHW Co-ordinator

9 Village Matters

- Village Maintenance – Recreation Green Play Area, RoSPA inspection due during April, therefore urgent maintenance work required :
 - One broken cradle swing seat and one damaged seat – two new cradle swing seats purchased £115 each.
 - Bark levels are low, 9m3 ordered £368.78.
- **Market St**
 - Following consultation at the Annual Parish Meeting on 15th April, Council to discuss which option it wishes to proceed with, with regard to parking bays, cycle racks and other improvements.
- Village Sign, Market St – To review maintenance and repainting.

10 Drainage

- Northstowe issues covered under SCDC business.

11 Planning

- CCC Letter re review of Local Validation List for planning applications. For comment.
- A14 Improvement Scheme – Notice of Preliminary Meeting with regard to examination procedure, Weds 13th May, Huntingdon.
- RSPB request for comment for a new gate on bridleway No.6, Navigation Drain southern end of Middle Fen.
- S/0357/15/FL – Sun Fun – SCDC unable to condition repainting of buses within permission.
- Applications:
 - Ref: S/0875/15/OL – **18 Boxworth End**, Mr & Mrs Mallindine. Outline application for development of 30 new dwellings comprising 18 market and 12 affordable units plus open space, children's play area and landscaping (with all matters reserved save for access).
 - S/0727/15/VC – **Village College** – for comment.

12 Finance

- Payments listed **for approval**

Vchr.	Cheque	Cde.	Name	Description	Amount
Direct Debits					
2		34	Virgin Media	Telephone & Broadband	79.33
Cheques					
1	2230	42	Scribe 2000 Ltd	Annual Licence	294.00
3	2235	90	Sw avesey & District Bridle ways	Donation	20.00
4	2236	63	Kompan Ltd	Play Area maintenance	89.59
6	2237	7	Sw avesey Memorial Hall	Grant	2,500.00
7	2238	8	St Andrew 's PCC	Churchyard Maintenance Grant	To be decided
8	2239	8	Non-Conformist Cemetery	Cemetery Maintenance Grant	To be decided
14	2240	63	Fenland Leisure Products Ltd	2 x cradle swing seats	290.40
BACS					
5	27-Apr-15	50	Buchans Landscaping & Grounds	Grasscutting	275.64
9		87			
10		82			
11	24-Apr-15	43	Staff Costs		1,867.17
12		32			
13		44		Postage	4.90
TOTAL					5,421.03

- Receipts to note:

Bank interest 9 th April	1.77
SCDC 50% of Precept	27,400.00

- End of Year Bank Reconciliations:

Business Account	£42,978.26	at 31/03/15
Current Account	£12,299.11	at 31/03/15
Unity Account	£3,243.18	at 31/03/15
ALTO Card Account	£349.07	at 31/03/15

- **Grant Requests:**

- Cemetery maintenance 2015
- Churchyard maintenance 2015
- Village College – donation towards tools for engineering classes
- Swavesey Action for Youth – administration and Festival of Youth funding 2015
- Swavesey Branch, Royal British Legion – Grant request for Poppy Dance 2015
- Agreed during the month: Swavesey & District Bridleways Association, £20 towards stone for maintenance of permissive path around horse style on Mow Fen Drove-RSPB reserve

15 General Correspondence (for information)

As listed on Agenda

Forthcoming Council meetings:

Planning **No meeting this month**

Public Meeting **Weds 13th May – 7pm – Post Office relocation consultation**

Full Council **Mon 18th May – 7.30pm - Week early due to Bank Holiday**