

# Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Meeting Date : 27<sup>th</sup> July 2015

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**Purpose:** To highlight matters on agenda and update Council on issues arising since last meeting. Issues requiring particular ratification or note **in bold**.

## 4.1 To update on Matters Arising and Actions from last meeting:

- Village sign repairs – Art Tutor at the College would be pleased to arrange for students to repair and repaint the village sign. Clerk to contact Tutor in September to discuss the project.
- Post Office – no decision from the Post Office re proposed move. Update received from Citizens Advice (Watchdog) that responses are still being reviewed.
- Paddock, Lairstall Drove – Update received from landowner regarding use of the land. Landowner discussing with SCDC Enforcement Officer, request for change of use application for land from agricultural to equestrian use.

## 5 County Council Business

- Proposal from CostCutter shop, Middlewatch, to provide a layby for 3 vehicles in front of the shop, by taking up part of the wide footpath. **Parish Council has been asked for its comments.**
- LHI Applications opened – closing date 2<sup>nd</sup> Nov. Parish Council putting together a bid for a new footpath from Pine Grove Park entrance to bus stop at Boxworth End.
- Highways updates:
  - Clerk to meet with officers 21<sup>st</sup> July to consider new footpath request for Pine Grove Park to bus shelter – LHI bid for 2016-17 work.
  - Additional wooden post for verge in Middlewatch should be installed very shortly.
- Highways Depot Open Days – invitation to Cllrs to attend to discuss highway matters with CCC Officers – S Cambs sessions Thurs 17<sup>th</sup> Sept.
- Confirmation that village streetlights will not be switched off or dimmed at peak times.

## 6 District Council Business

- NJDCC Meetings – report from Cllr attendance. Next meeting 29<sup>th</sup> July to consider S106 agreement and conditions relating to Northstowe Phase 2 permission.
- Parish Planning Forum held Weds 14<sup>th</sup> July – report from Cllr attendance.

## 7 NHW and Police Business

- A few messages this month about teenagers on the recreation green late afternoon and into the evenings. Groups sitting around the section behind Greenside Close, leaving litter, pulling branches off trees and smoking. The Pavilion had a break-in via its back door in early July, nothing stolen but door & lock damaged. Messages received about teenagers going behind the pavilion around 9pm at night. Police are aware and visit the green when they can.

## 8 Village Matters, Recreation and Open Space

### Carters Way/Priory Avenue Open Space

- Meetings held with residents to discuss proposal to refurbish the area. Discussions ongoing, consultation with Primary & Village College children in Sept. Design options to be drawn up for consultation during autumn.
- General vegetation clearance work taken place during July.
- Section of wall damaged by large tree in a garden – property owner (housing assoc) has been asked to fell the tree and make repairs or rebuild wall.

### Moat Way Play Area

- Bench ordered, solar light details being confirmed and order to be placed this month.
- Vegetation clearing around trees started.
- Discussions continuing with Swavesey WI regarding 'mound' area.

## Recreation Green

- As mentioned under Police matters – daily reports of teenagers on the green, causing damage to trees and leaving litter.
- Drainage project – still awaiting a date for work to commence, hope to have this by PC Meeting.
- To review policy on BBQ events on the Green following recent requests.
- To discuss request for a car park on the front of the recreation green.

## 9 Drainage

- To update on current issues at the meeting

## 10 Planning

- Affordable Housing Fen Drayton Rd – New offer and amended wording for Deed of Easement received and approved during the month.
- Planning applications as per agenda

## 11 Finance

- Payments listed **for approval** - Invoices for payment 27/07/15:

Vch	Cde	Name	Description	Amount
<b>D/D</b>				
47	D/D	34 Virgin Media	Telephone & Broadband	79.33
<b>BACS</b>				
48	50	Buchans Landscaping & Grounds Maintenance	Grasscutting	1,321.36
49	92		Grasscutting	
50	5		Grasscutting (verges)	
51	51		Shrub maintenance	
55	87	Staff Costs	Staff Costs	2,904.38
56	82			
57	43			
58	30			
59	32			
60	44			
<b>Cheques</b>				
52	002253	63 Anglian Gates	Play Area maintenance	42.00
53	002254	93 Cambridge Web Solutions	Website design	480.00
54	002255	56 N J & C L Gill	Plants	100.52
61	2256	62 Glasdon UK Ltd	Bench - Moat Way Open Space	442.45
62	2257	64 Edwin Parish - Garden services	Carters Way/Prior Ave clearing	160.00
<b>Alto Card</b>				
63	86	Amazon Marketplace	Hi-viz Red Reflective Tape	5.89
<b>TOTAL</b>				<b>5,535.93</b>

- Receipts to note:

Memorial Hall – Handyman grounds maintenance	30.80
Allotment Assoc – reimbursement of water bill	107.23
UK Power Networks – wayleave	16.94
Cambs County Council – County verge grasscutting	1,200.96

To Note: April WISER electrical collection resulted in a donation to the Parish of £139.68, which will be received by end August. Next collection arranged for 14<sup>th</sup> October.

- Bank Reconciliations: Business Account £9,741.78 at 17/07/15  
Current Account £65,192.42 at 15/07/15  
Unity Account £3,087.28 at 15/07/15  
ALTO Card Account £343.07 at 15/07/15

## 12 General Correspondence (for information) As listed on Agenda

**Forthcoming meetings: Planning-Thurs 13<sup>th</sup> August, 7.30pm; Full Council-Mon 24<sup>th</sup> August, 7.30pm**