

Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : Meeting 22nd June 2015

Purpose: To highlight matters on agenda and update Council on issues arising since last meeting. Issues requiring particular ratification or note **in bold**.

4.1 To update on Matters Arising and Actions from last meeting:

- Cygnus Park Affordable Housing – in answer to question raised at the May meeting. The affordable housing will be passed over to a Housing Assoc as affordable rented accommodation. It will have a S106 agreement attached, giving priority allocation to those with a Swavesey connection, then cascading out to a 15 mile radius if eligible connection not found.
- Highway safety improvements re Primary School – following discussion and response re Parish Council having to cover the maintenance costs for new crossing warning signs, CCC have replied: *“Children Families and Adults Services are committed to funding the installation of the wig wags. However, the Highways Authority do not consider them to be essential and they are therefore not prepared to meet the ongoing maintenance costs”*. Council is now awaiting further discussion on this. School Governing Body supported the Parish Council's response that the Parish should not be paying for Highway safety maintenance.

5 Post Office Relocation – to discuss Post Office decision if known by the date of the meeting

6 County Council Business

- CCC Boundary Commission Review – draft proposals. **Council to consider comments on draft proposals.**
- Cambs Strategy for Flood Risk Management consultation on amendments – **Council to consider comments.**

7 District Council Business

- Council to consider response to Legal Officer's Land Drainage Scheme enforceability comments.

8 NHW and Police Business

- To hear report from NHW Co-ordinator
- To hear report from Neighbourhood Panel Meeting held on 18th June, Swavesey Village College

9 Recreation and Open Space

- Moles in play area –not causing damage, monitor to ensure they do tunnel towards pitches.
- Pinks Café, Pavilion on the Recreation Green will be using outside tables/chairs over summer.
- Permission requested by Whitfield Group to hold a company BBQ on Market St Green, following a sports afternoon being held on the Recreation Green on 10th July.

Public Open Space Area Improvements

Moat Way Play Area

- Phase 2 – landscaping and lighting. Report to Council on options to provide solar lighting over the play area, tidy up shrubs and trees, provide a bench and creation of a wildflower area on the mound towards the back of the site. For discussion and **approval**.

Carters Way-Priory Ave

- Article on project submitted to the Meridian Magazine asking for residents comments. Two site meetings planned for Fri eve 10th July 6.30pm and Sat morning 11th July 10.30am, for residents to meet and discuss initial ideas.

Recreation Green

- Grant application submitted for drainage works, expect to hear from grant panel after 30th June.

Village Sign, Market St

- **To consider quotations** for repairs and repainting.

10 Drainage

- Earith Drawmark consultation – to note receipt of the final report and the EA’s conclusion being “that at this point in time there is no compelling case to change the Drawmark.”

11 New Village and Parish Website

- Council to discuss and **approve** design and costs for a new parish council and village site.

12 Annual Report

- Draft circulated to Cllrs for comment and **approval**. To be published end of June.

13 Planning

- Fen Drayton Rd affordable housing development – **to review and approve** draft Easement Agreement for foul & surface water pipes under parish land.
- 37 Market St – a pre-application draft design for renovating the existing listed cottage plus building two new houses on the site **to be discussed**.
- One planning application **for comment** – amendments to Northstowe Phase 2 application.

14 Finance

- Payments listed **for approval**

Vchr.	Cheque	Cde.	Name	Description	Amount
Direct Debits					
33	D/D	34	Virgin Media	Telephone & Broadband	79.33
34	D/D	78	Cambridge Water	Allotment - water rates (To be reimbursed by Allot' Assoc)	107.23
Cheques					
35	002249	56	Oakington Garden Centre	Compost	45.00
36	002250	23	MiJan Ltd	Internal Audit Visit	75.00
37	002251	22	Swavesey Memorial Hall	Grant	500.00
45	002252	45	HM Revenue & Customs	PAYE & NI quarterly payment	970.18
ALTO card (Online payments)					
32	ALTO	68	Land Registry	Land Registry Fee (Carters Way-Priory Ave POS registry docs)	6.00
Unity BACS payments					
38	BACS	50	Buchans Landscaping & Grounds Maintenance	Grasscutting	551.31
39	BACS	87	Staff Costs		2,114.44
40	BACS	82			
41	BACS	43			
44	BACS	44			
42	BACS	32	Linda Miller	Postage	4.68
43	BACS	33	Linda Miller	Batteries	3.40
46	BACS	56	Trevor Wake	Weedkiller	21.00
TOTAL					4,477.57

- Receipts to note: SCDC – S106 receipts £4,807.04
Compass Café – donation (Moat Way Open Space Phase 2) £100.00
- Bank Reconciliations: Business Account £60,382.89 at 18/05/15
Current Account £14,086.34 at 15/06/15
Unity Account £3,031.13 at 10/06/15
ALTO Card Account £343.07 at 11/06/15

15 General Correspondence (for information)

As listed on Agenda

Forthcoming Council meetings:

Planning Thurs 9th July – 7.30pm

Full Council Mon 27th July – 7.30pm