

Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 20th October 2015

Purpose: To highlight matters on agenda and update Council on issues arising since last meeting. Issues requiring particular ratification or note **in bold**.

4 Matters to Report from Last Month's Minutes

- Post Office – Meeting on 8th Oct cancelled following discussion at main PC meeting. Decision on the proposed move of the PO Counter to CostCutter, Middlewatch expected very soon.
- Awaiting reply from CCC Highways with regard to white line marking on the Buckingham Rd cycleway.
- Village sign repainting – the College Art Tutor will arrange for Students to complete the project this term. **Sign to be taken down and taken to the College.**
- Cambridge Water confirmed that they would complete reinstatement work on Market St green following the water leak.

5 County Council Business

- Mr Wright to report on meeting with Flood Manager re outstanding surface water flood issues.
- Further to the Primary School parking discussions, white access protection markings will be installed shortly across residential driveways close to the School along Middlewatch, School Lane and High St.
- Correspondence as listed on the Agenda.

6 District Council Business

- Cllrs to report on attendance at Planning Workshop discussing proposed new scheme of delegation for planning application decisions. **Response to consultation** required by noon 28th Oct.
- Correspondence as listed on the Agenda.

7 NHW and Police Business

- Reports to be received from: Neighbourhood Panel Meeting Tues 20th Oct, at Swavesey Village College, Modern Day Slavery Summit Sat 17th Oct, general NHW items.

8 Village Maintenance

Recreation Green

- Drainage project is now complete and the grant award claimed – final reports to Council for information. No football or other events will take place on the green for the remainder of 2015 to allow the grass seed to germinate and ground to settle. Football use to be reviewed in January.
- Primary School request to hold the PTA fireworks event on the recreation green, as access to the field behind the school may not be possible due to building works. **Council to discuss, however due to drainage works and decision noted above, it is unlikely to be possible.**
- Request from John Thurston Fairs to visit the village in October 2016 – **decision required**

Moat Way Play Area

- Grounds maintenance continues – the mound area has been cut and sprayed. Shrubs to be planted during the next month over the 100sqm site, plus shrub planting under the wooden rails along the front and completion of the re-turfing of the area cleared to the side of the play area. Trees also to be topped and deadwood removed.

Carters Way/Priory Ave

- CAD design options received from Imtech, exhibition of options/designs to be arranged in early November with local residents to agree a final site design which can then be costed in order to plan installation.

Pond Maintenance

- Thanks to all the volunteers who helped clear the Swan Pond on Sat 10th Oct. Painting of white railings still to be completed when volunteers and weather suitable. Dried reeds will be removed in due course from the site.

9 Drainage

- To report on meeting at the Environment Agency during Oct re **riverbank maintenance**.
- Turnbridge drain has been cleared by the EA.
- To report on other outstanding items.

10 Planning

- A14 Parish Update meeting – **CLLs to report** on attendance
- Northstowe – Community forums continue, B1050 road closure notice for weekends in November
- Fen Drayton Rd development – **to sign** Covenant for ditch clearing work.
- **Applications for comment** as listed on Agenda.

11 Finance

- Payments listed **for approval** (inc VAT)

Vch	Ref	Cde	Name	Description	Amount
Direct Debits					
101		34	Virgin Media	Telephone & Broadband	82.33
ALTO					
102		58	Homebase	Paint & equipment - Swan pond	107.54
103		33	Amazon EU SarL	Diary	9.07
BACS					
107		50	Buchans Landscaping & Grounds	Grasscutting	665.14
108		87			
109		82			
110		43	Staff Costs	Staff Costs	1,662.48
111		32			
112		30			
113					
Cheques					
104	002270	95	AmeyCespa (East) Ltd	Third Party Payment (11% of grant award)	4,399.56
105	002271	7	Swavesey Memorial Hall	Grant	500.00
106	002272	47	SLCC Enterprises Ltd	Training	174.00
TOTAL					7,600.12

- Receipts to note:
 - UK Power Networks – wayleave £51.24
 - VE Parrott (Oakley) Ltd – Easement compensation £10,000.00
 - Interest Unity and Lloyds Banks £3.32
- Bank Reconciliations: Business Account £78,200.64 at 19/10/15
 - Current Account £23,781.53 at 19/10/15
 - Unity Account £1,753.86 at 19/10/15
 - ALTO Card Account £116.48 at 19/10/15
- Notice of Parish Precept estimated Tax Base for 2016-17 – to note for budget discussions.

12 Personnel Items

To be held in Camera

13 General Correspondence (for information)

As listed on Agenda

Forthcoming Council meetings:

Full Council – Planning Meeting Thurs 12th November – 7.30pm

Full Council - Mon 23th November – 7.30pm