

# SWAVESEY PARISH COUNCIL ANNUAL REPORT 2007



**Welcome** to the first Annual Report from Swavesey Parish Council. Inside you will find details of how the council spent its money in 2006/07, how the council funds this expenditure and what its plans are for the forthcoming year.

The Parish Council obtains its income from the Parish Precept. This is funded from a proportion of the Council Tax paid by every resident.

In May 2006 a four-yearly election took place for the Parish Council. Nine nominations were received for the eleven seats, the two vacancies were then filled by co-option. The Councillors listed at the end of this report now form your Parish Council until May 2010.

Parish Council meetings are held on the fourth Monday of each month, from 7.30pm in the Memorial Hall. There is a public open forum for 10 minutes prior to the start of each meeting, giving members of the public opportunity to comment on items on the Agenda. Many different subjects are discussed each meeting ranging from planning applications, highway matters, District and County Council business and consultations, grant awards to local groups and current village projects.

Notice and Agendas for meetings are posted on the noticeboard outside of the Memorial Hall and on the village website, along with copies of all meeting Minutes, once approved. We look forward to seeing you at the monthly meetings.

## **Martin Johnston**

Chairman – Swavesey Parish Council

## **Work and Role of Swavesey Parish Council**

The primary role is to represent you on issues affecting the community to District, County and Central Government. In addition, we carry out the following work within the parish:

- Maintenance of public open spaces at:
  - The Recreation Green
  - Swan Pond
  - Carters Way/Priory Avenue
  - Market Street Green
  - Constable's Rood
  - Children's play area
- On behalf of the County Council:
  - Verge cutting
  - Rights of Way maintenance
- Manages and maintains the Memorial Hall and car park
- Provides and maintains bus shelters, seats, plants tubs, parish noticeboards, dog-waste bins and litter bins at various locations
- Nominates representatives on the following village bodies:
  - Swavesey Fire Relief Charity (Frere Cottages)
  - The Thomas Galon Charity
  - The Swavesey Byways Committee
  - Meridian Magazine Committee
  - Village Events Committee
  - Swavesey Community Football Committee
  - Parish Plan Steering Committee
- Supports the work of charitable groups and organisations within the village

## **Constable's Rood A Village Greenspace**

**Natural Heritage Awards 2006  
Winner for initiatives that  
recognise, celebrate and  
enhance village life**

**From this.....**



**to this.....**



## **Congratulations**

The Parish Council would like to thank all of the volunteers who have helped to transform this quarter acre of village land into a wildlife area for everyone to enjoy.

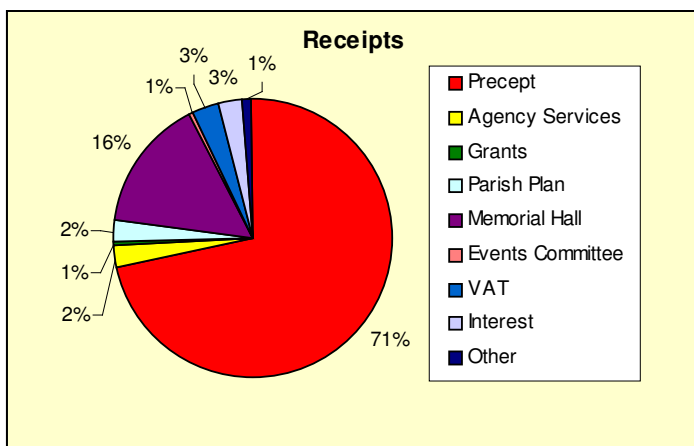
In particular, thanks go to Mr Glyn Jones and Mr Geoff Green who have led the project.

## SUMMARY RECEIPTS AND PAYMENTS ACCOUNT

### FOR THE YEAR ENDING 31ST MARCH 2007

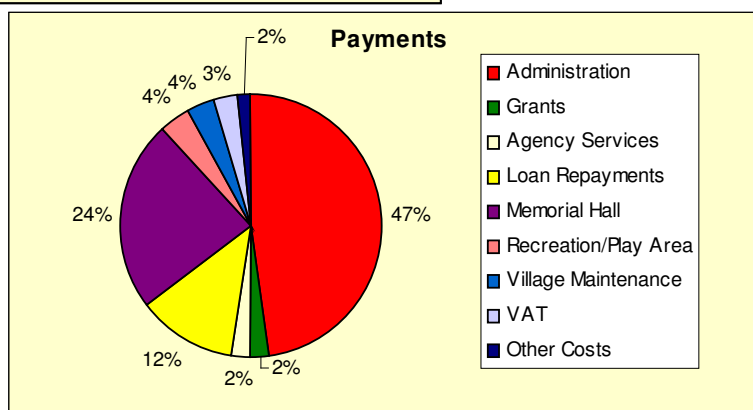
| Year ended<br>31 March 2006 |  | Year ended<br>31 March 2007 |
|-----------------------------|--|-----------------------------|
| £                           | <b>RECEIPTS</b>                                    | £                           |
| 44,000.00                   | Precept  | 45,000.00                   |
| 1,743.34                    | Agency Serv's Reimbursed (Verge cutting,P3 Scheme) | 1,466.99                    |
| Nil                         | Loan/ Capital receipts                             | Nil                         |
| 1,511.87                    | Interest on Investments                            | 1,822.61                    |
| Nil                         | Sale of Assets                                     | Nil                         |
| 113.61                      | Tenancies (Fair, utility wayleaves)                | 117.90                      |
| 75,056.51                   | Capital Grants                                     | Nil                         |
| 2,338.75                    | Village Maintenance – Constable's Rood grants      | 427.74                      |
| Nil                         | Parish Plan Grant                                  | 1,500.00                    |
| 963.23                      | Recycling credits                                  | 467.58                      |
| Nil                         | Website  | 67.99                       |
| 21.74                       | Other Income                                       | Nil                         |
| 6,632.24                    | Memorial Hall                                      | 9,972.67                    |
| 335.00                      | Received on behalf of Village Events Committee     | 380.00                      |
| 14,001.01                   | VAT Recovered                                      | 1,894.42                    |
| <b><u>146,717.30</u></b>    | <b>TOTAL RECEIPTS</b>                              | <b><u>63,117.90</u></b>     |
|                             | <b>PAYMENTS</b>                                    |                             |
| 21,230.93                   | Gen Admin, Insurances, staff                       | 23,675.85                   |
| 1,184.63                    | S 137 Payments                                     | 500.00                      |
| 75,806.51                   | Capital spending (asset purchase)                  | Nil                         |
| 1,033.50                    | Agency Services                                    | 1,095.71                    |
| 3,715.91                    | Other Payments                                     | 822.22                      |
| 6,147.70                    | Loan Repayment                                     | 6,147.70                    |
| Nil                         | Advertising/publicity (notices)                    | 8.25                        |
| 8,433.26                    | Memorial Hall                                      | 11,713.49                   |
| 1,415.62                    | Recreation Green & Play area                       | 1,823.59                    |
| 3,747.51                    | Village Maintenance Work                           | 1,792.22                    |
| 501.00                      | Cemetery & Churchyard grants                       | 526.00                      |
| Nil                         | Parish Plan  | 8.25                        |
| Nil                         | Provision for doubtful debts                       | Nil                         |
| 14,507.10                   | VAT on Payments                                    | 1,394.42                    |
| <b><u>137,723.67</u></b>    | <b>TOTAL PAYMENTS</b>                              | <b><u>49,507.70</u></b>     |
| 36,444.29                   | Balance as at 1 April 2006 >                       | 45,437.92                   |
| <u>146,717.30</u>           | <b>Add Receipts</b>                                | <u>63,117.90</u>            |
| 183,161.59                  |  | 108,555.82                  |
| <u>137,723.67</u>           | <b>Deduct Payments</b>                             | <u>49,507.70</u>            |
| <b><u>45,437.92</u></b>     | <b>Balance as at 31 March 2007 &gt;</b>            | <b><u>59,048.12</u></b>     |
|                             | <b>These cumulative funds are represented by:-</b> |                             |
| 4,204.53                    | Current Account                                    | 5,492.12                    |
|                             | 30 day notice account                              |                             |
| 14758.88                    | Earmarked Reserves                                 | 22025.88                    |
| 41,233.39                   | 26474.51 General Funds                             | 31530.12                    |
| <b><u>45,437.92</u></b>     | <b>TOTAL:</b>                                      | <b><u>58,048.12</u></b>     |

## HOW THE MONEY WAS SPENT



The main source of income for the Parish Council is the Precept, which is collected through the Council Tax by South Cambridgeshire District Council. Swavesey's Precept of £45,000 represents only 45p per elector per week.

The Parish Council actively seeks grant funding for its projects and grants have been awarded for RoW maintenance via the P3 Scheme, restoration work to the ponds, Constable's Rood village green space and £1,500 towards the Parish Plan.



## WHAT WE DID 2006/07

- Grants were given to the following organisations:
  - Swavesey Action For Youth Group
  - Swavesey Community Library
  - Swavesey Neighbourhood Watch Scheme
  - Swavesey Parish Plan Project
  - Swavesey & District Bridleways Assoc
  - Over Day Centre
- Financial support towards the running of the Memorial Hall of £2,000; additional reserve funding towards refurbishment plans of £4,000
- Consulted on 54 planning applications
- Gave responses to the following consultation documents:
  - Gypsy & Traveller Development Plan Report 1
  - North West Cambridge Area Action Plan
  - Local Development Framework Objection Sites
  - Proposed Post Office closures
  - A14 Improvement Plans
  - Regional Spatial Strategy – East of England Plan amendments
- Initiated the Swavesey Parish Plan Project
- Initiated the Swavesey Action for Youth Group Committee
- Continued with Charity Commission consultation to set up a new Charity and Board of Management Trustees to improve the future running of the Memorial Hall
- Worked with St Andrew's Church PCC and SCDC to ensure the continuation of the recycling site located on St Andrew's Church car park
- Parish Councillor representation on joint liaison forums for: Cambridgeshire Guided Busway; A14 Improvement Plans
- Started work to clear and restore Swan Pond and School Pond – aided by a grant from SCDC
- Committed to apply for Quality Parish Council status
- As part of the Parish Paths Partnership, maintenance work to Rights of Way

## Parish Council Contacts:

### Parish Council

**Clerk:** Linda Miller  
21 Thistle Green, Swavesey, Cambs, CB24 4RJ  
Tel: 01954 202982  
Email: [clerk@swavesey.org.uk](mailto:clerk@swavesey.org.uk)

### Memorial Hall

**Hall Administrator:** Nicole Mullee  
Tel: 07963 861791  
Email: [memorialhall@swavesey.org.uk](mailto:memorialhall@swavesey.org.uk)

**Council Agendas, Minutes and information on current topics can all be found on the Parish Council Webpage at: [www.swavesey.org.uk](http://www.swavesey.org.uk)**

### Councillors:

|   |  |  |  |
|---|--|--|--|
| <b>Chairman:</b> Martin Johnston<br>200605<br>Email: <a href="mailto:martin.johnston1@ntlworld.com">martin.johnston1@ntlworld.com</a> |  | <b>Vice-Chairman:</b> Will Wright<br>232470<br>Email: <a href="mailto:will@whitehorseswavesey.com">will@whitehorseswavesey.com</a> |  |
| Steve Boylan<br>231188  |  | Peter Marriott<br>231570   |  |
| Sue Ellington<br><a href="mailto:sue.ellington@virgin.net">sue.ellington@virgin.net</a><br>202923                                     |  | James Dodson<br><a href="mailto:jamesdodson.highfieldfarm@virgin.net">jamesdodson.highfieldfarm@virgin.net</a><br>230560           |  |
| Tim Parish<br><a href="mailto:timparish@ntlworld.com">timparish@ntlworld.com</a><br>203035  |  | John Pook<br><a href="mailto:pookjhn@aol.com">pookjhn@aol.com</a><br>230978  |  |
| Sue Rogers<br><a href="mailto:scr27@cam.ac.uk">scr27@cam.ac.uk</a><br>232758  |  | James Tait<br><a href="mailto:tait180@hotmail.com">tait180@hotmail.com</a><br>232183   |  |
| Keith Wilderspin<br><a href="mailto:wilderspin@fenwillowfarm.freeserve.co.uk">wilderspin@fenwillowfarm.freeserve.co.uk</a><br>230083  |  |  |  |

### Other contacts:

|   |  |   |  |
|---|--|---|--|
| <b>District Councillor:</b> Sue Ellington<br>202923<br><a href="mailto:sue.ellington@virgin.net">sue.ellington@virgin.net</a> |  | <b>County Councillor:</b> Mandy Smith<br>230248<br><a href="mailto:Mandysmith310@btinternet.com">Mandysmith310@btinternet.com</a> |  |
|---|--|---|--|

## CURRENT PROJECTS

Here are some of the current village projects being supported by the Parish Council

### Pond Restoration



School and Swan Ponds cleared by volunteers from the village.

The next stage is to restock the ponds with native, non-invasive plants and encourage wildlife.

Swavesey Scouts will be carrying out pond surveys during this year to record the wildlife found.



### Swavesey Your Library

The Volunteer Library based at the Village College has received funding to continue for at least another three years after its first three year contract with the County library service. The Library has received support from the Parish Council during the past year to purchase an additional mobile bookshelf unit.

### Parish Plan

A successful launch has taken place for the Parish Plan, with an enthusiastic committee, chaired by Nick Dennis, which is already gathering information about the needs of the Parish as a whole. Financial support has been provided from Cambridgeshire ACRE and the Parish Council. The project has received support from our MP and other local stakeholders.

### Youth Group

Representatives from various village organisations, together with parents have formed Swavesey Action for Youth (SAY) to facilitate youth activities for Swavesey teenagers. With funding support from the Parish Council the group hopes to be able to open a new Village Youth Club.